Obtaining a Temporary UCSBNet ID:

External users are not affiliated with UCSB and therefore will have to get a temporary UCSBNet ID to complete the safety training through the UC Learning Center (LC).

There is a method for external users to obtain a temporary UCSB NetID through the Identity Manager (http://www.identity.ucsb.edu/customers/affiliates/) by following the steps below.

1. Contact Fuzzy Rogers (fuz@mrl.ucsb.edu) to request a temporary UCSBNet ID. Provide the following information in your request:

   - Affiliate Type: Academic Affiliate/Guest
   - First Name:
   - Last Name:
   - Birthdate:
   - E-Mail Address:
   - Sponsor Department Code: MTRL

2. You will receive an email with a unique "Annex Locator" token. Be sure to save the Annex Locator tokens, as they may be needed for future Identity Manager sessions.
3. Go to the Identity Manager site (https://secure.identity.ucsb.edu/manager/) and choose "An Affiliate of the University" and sign-in using your Annex Locator.
4. Once signed-in you may select a UCSBnetID, passwords and security questions.

Enrolling in the Learning Center Safety classes with Temporary UCSBNet ID:

1. To enroll in courses through the LC you must first email EH&S to request setup for UCLC access at ehstraining@ehs.ucsb.edu. This may take up to a day or two. Please list the MRL Lab Facility Manager as your Supervisor for the training you do.
2. Once you receive confirmation from EH&S, the LC is accessed at: http://learningcenter.ucsb.edu.
   All external industrial or academic researchers (and most undergraduates) will fall into the **Non-employee** category. For assistance email info@learningcenter.ucsb.edu. Note that most MRL lab facilities require additional training that builds on the EH&S class.
3. To find the wanted course, use the "Search" function by entering "LS01" or "LS60" (See note at bottom for description of courses). Enroll and take training and quiz.

   IMPORTANT: Please print out either the Certificate of Completion or forward the email you receive from the Learning Center confirming your attendance and score, and attach to your MRL Safety Training Documentation. The form is NOT complete without it.

Which of the 2 possible training courses does a lab worker have to take?

Live Laboratory Safety Class: *Fundamentals of Laboratory Safety (LS01)*
3 hour class and includes hands---on fire extinguisher training. All lab workers are welcome to attend this more in---depth class. Live class is offered at various times/places.

Online Training: *Fundamentals of Laboratory Safety* **(LS60)**
Any lab worker may take either the on-line version (LS60), or the above live version (LS01).   Complete the online training on the UC Learning Center (UCLC) following the instructions below. Note: some PIs/departments require their workers to take online training until the next live class is offered.